



Dr Lauren McGillivray
Black Dog Institute

Via email: l.mcgillivray@blackdog.org.au

Dear Lauren

I am writing in response to your request to undertake research titled “**LifeSpan Trial of Youth Aware of Mental Health (YAM) Program in ACT Schools**”

Your request has been approved subject to the following:

1. The Principal gives final permission for research to be carried out in his/her school. This letter of approval should accompany any approach to schools or teachers.
2. If the schools are located in the ACT and the research is qualitative in nature, meaning that contact, however minimal, with a student will occur even if just to visit a classroom, the researcher must apply for and satisfactorily receive a Working With Vulnerable People Background Check prior to conducting the research. The background check required is the one for volunteers which means that there is no cost to the researcher to obtain this check. Please visit the ACT Office of Regulatory Services’ website on <http://www.ors.act.gov.au/> and click the ‘forms’ button and the Working With Vulnerable People, Volunteers link to access the registration process for the background check.
3. For research conducted in New South Wales Schools, please go to the NSW ‘Working With Children Check’ website at <https://check.kids.nsw.gov.au> and complete in the volunteer declaration. This task will be required by all researchers in NSW regardless of the nature of the research. Applications are free and are submitted electronically.
4. Brenda Foley is to be contacted immediately should your research differ in any way from that proposed.
5. Confidentiality of findings and anonymity of students is adhered to. The research must comply with the requirements of the Commonwealth Privacy Amendment (Private Sector) Act 2000.
6. That upon completion of your research a copy of your report is forwarded to me.

Mrs Brenda Foley contact details are:

Telephone: (02) 6234 5565

Email: brenda.foley@cg.catholic.edu.au

Yours sincerely

A handwritten signature in cursive script that reads "Brenda Foley".

Brenda Foley
Senior Officer: School and Family Services

8 July 2020